

## MINUTES

### GRANT COUNTY BOARD OF COMMISSIONERS

#### **Monday, AUGUST 20, 2007:**

8:30 a.m. – 8:50 a.m.	Elected Official Roundtable Discussion
9:30 a.m. – 9:50 a.m.	G Baker, Technology Services Update
10:00 a.m. – 10:15 a.m.	BOCC Office Safety Meeting
10:20 a.m. – 10:50 a.m.	Commissioners Work Session <ul style="list-style-type: none"><li>• Department Head Working Arrangement</li><li>• Pending Grievance Response</li><li>• Grant County Water Conservancy Board Commissioner Vacancy</li><li>• Human Resources Recommendation to Superior Court requests to increase staffing</li><li>• Human Resources Recommendation to apply a temporary market factor increase for Technology positions within Grant County</li></ul>
10:30 a.m. – 11:00 a.m.	WRCIP Fiscal Committee Conference Call
11:00 a.m. – 11:50 a.m.	D Nelson, Community Development Update
3:00 p.m. – 3:20 p.m.	R Smith, Human Resources Update
4:00 p.m. – 4:20 p.m.	B Smith, District Court Update

The Grant County Commissioners session was called to order at 9:00 a.m. with all the Commissioners in attendance with the Clerk of the Board.

#### **COMMISSIONERS WORK SESSION**

The Commissioners approved the Department Head working arrangement; reviewed the pending grievance response; and reviewed the current Grant County Water Conservancy Board Commissioner vacancy.

The Commissioners approved the Human Resources Director recommendation to Superior Court requests as follows:

- Increase staffing by one Guardian Ad Litem position from .75 to full time;
- Approve the new job description for the Volunteer Coordinator position and band it at Band 10; and
- Not able to recommend the increase of the Court Commissioner position from .70 to full time.

The Commissioners reviewed the Human Resources Director recommendation to apply a temporary market factor increase of 15% for Technology positions within Grant County for 2008 and decided to table this request until the 2008 Compensation Plan Survey is complete.

As there was no further business to come before the Board the session was continued until August 21, 2007.

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**COMMISSIONERS' MINUTES**

**TUESDAY, AUGUST 21, 2007:**

9:00 a.m. – 9:50 a.m. J Moberg, PD Update  
10:00 a.m. – 10:20 a.m. F DeTrolio, Sheriff's Office Update  
10:30 a.m. – 11:00 a.m. J Jasman, Coroner's Update **CANCELLED**  
10:30 a.m. – 10:50 a.m. J Kane, Disease and Pest Board Update  
11:00 p.m. – 12:00 p.m. A White, PD Update  
1:30 p.m. – 2:50 p.m. D Pohle, PW Update  
3:00 p.m. – 3:20 p.m. S Hallstrom, PA Update  
3:30 p.m. – 3:45 p.m. Consent Agenda  
4:00 p.m. – 5:00 p.m. R Stevens at ML Trail Planning Team (Moses Lake)  
5:00 p.m. – 6:00 p.m. C Carter at Royal City Dispute Resolution Center Meeting

The session was continued at 9:00 a.m. with all the Commissioners in attendance with the Clerk of the Board.

**D POHLE, PUBLIC WORKS UPDATE**

The Commissioners approved and signed **Resolution No. 07-112-CC** in the matter of using county roads funds for additional equipment costs, to purchase a glass pulverizer from County Roads Fund #101 in the amount of \$150,000.00.

The Commissioners approved and signed **Resolution No. 07-113-CC** in the matter of using county roads funds for additional equipment costs, to purchase a glass pulverizer from ER&R Fund #510 in the amount of \$150,000.00.

The Commissioners approved and signed a Local Agency Agreement No. LA 6313 Supplement No. 1 between Grant County and the Washington State Department of Transportation for the Larson Trail project.

**CONSENT AGENDA**

Commissioner Stevens moved to approve the Consent Agenda, Commissioner Carter seconded and the motion passed unanimously, as presented below:

**COMMISSIONERS' OFFICE:**

Commissioners Office Vouchers

Request from the Multi-Agency Communications Center (MACC) for the Commissioners to sign a Grant County FY08 County Contract No. E08-035 and Signature Authorization Form from the State of Washington Military Department of Emergency Management to provide financial assistance to the County solely for expenses necessary to answer 911 calls originating in the County.

New Application for License from Saint Laurent Winery, LLC, 9224 S Rd NW, Quincy, WA 98848, from the Washington State Liquor Control Board.

**HUMAN RESOURCES**

Recommendation for approval for the Department of Facilities and Maintenance to hire Walter Wood as a Maintenance 1 position, and set the starting wage.

Recommendation for approval for the Department of Community Development to promote Tawna Whitford from Plans Reviewer/Planning Assistant to a Plans Examiner/Building Inspector.

**GRANT MENTAL HEALTHCARE**

Request for the Commissioners to sign a Community Mental Health Services Application for License between the WA State Department of Social and Health Services and Grant Mental Healthcare

**PUBLIC RECORDS DIVISION**

Request for a budget transfer in the amount of \$500.00 from Small Tools/Minor Equipment and \$500.00 from Small Tools Greater than \$550.00 to purchase a Notebook/Laptop.

**ACCOUNTING DEPARTMENT**

Request for budget transfer in the amount of \$450,000.00 from Transportation, Motor Pool to Inter-fund Rentals and Leases for Car Pool Costs.

Request for budget transfer in the amount of \$220,000.00 from Beginning Fund Balance to Economic Enhancement Strategic Infrastructure projects. **The public hearing was set for September 12, 2007 at 4:30 pm.**

As there was no further business to come before the Board the session was continued until August 27, 2007.

**WEDNESDAY, AUGUST 22 THROUGH FRIDAY, AUGUST 24, 2007:**

BOCC at Fairgrounds Project Bond Underwriters and Insurance Meeting (California)

**MISCELLANEOUS ITEMS:**

The Commissioners approved and signed an Easement and Right of Way, Electric Distribution Line (s) and Communication Facilities between Grant County and the Public Utility District No. 2 of Grant County to allow the PUD to acquire an easement from Grant County remove an existing utility pole and install a new one.

The Commissioners signed the Public Works Claims Fund Voucher Approval No. 08-1 through No. 08-53 in the total amount of \$320,981.59, as recorded on a listing and made available to the Board.

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**COMMISSIONERS' MINUTES**

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$1,612,153.08, as recorded on a listing and made available to the Board.

The Commissioners approved the recommendations of the Human Resources Director for the Public Works Department as follows:

- Approval to create a dedicated position to manage road system information
- Creation of two new positions: Assistant Director and an Assistant County Engineer
- Not able to recommend converting an Engineer Tech III position to a Network Manager Position. The Director recommends that the individual in question be promoted to a Technology Services Technician which better suits the needs of Public Works.

Request for out of state travel for an employee of the Department of Community Development to attend a ICC Conference.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2008.

BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

\_\_\_\_\_  
Richard Stevens, Chair

\_\_\_\_\_  
Cindy Carter

Attest:

\_\_\_\_\_  
LeRoy Allison

\_\_\_\_\_  
Clerk of the Board